

PROPERTY INSPECTION REQUEST FORM



FAX NO: 1300 766 690
Ph: 1300 766 650

DATE: _____

REQUESTED BY: _____

PH: _____ **FAX:** _____ **EMAIL:** _____

BUILDING & PEST INSPECTIONS **BUILDING INSPECTION ONLY** **PEST INSPECTION ONLY**

Property Address _____

House House & Granny flat House & Rural Large shed etc Townhouse Unit/duplex Multi dwellings Commercial

Pre-Purch / Pre-Sale OR Vendor Report Re-inspect Part Building Re-issue Recent Defects OR Warranty Progress/Handover Construction Expert Witness Scott Sched. Other Special

Listing Agency _____

Agents Name _____ **Phone** _____

Name of Client: (name on report) _____

Address: (report sent to) _____

Ph No H: _____ **W:** _____ **Mobile:** _____

Email or Fax: _____

REPORT OPTIONS (please read options carefully):	Within Business Days:	Date required by:
<input type="checkbox"/> Invoice & Report to Conveyancer / Solicitor	<input type="checkbox"/> 3 days (URGENT)	_____
<input type="checkbox"/> Invoice & Report to Client	<input type="checkbox"/> 5 days (PRIORITY)	_____
<input type="checkbox"/> Invoice to Conveyancer/Solicitor & Report to Client	<input type="checkbox"/> 7 days (ASAP)	_____

Please note: Inspection and report timeframes are pending access to the property and taken from the date YBI receives this request form.
Please use this as a guide and contact our office if you require further details.

Copy of report emailed to: SOLICITOR / CONVEYANCER AGENT OTHER

Phone: _____ **Email:** _____

(YBI Office use)

ACCESS: Purchaser to attend Verbal after inspection YBI Book'd _____
 Vacant Occupied Agent direct / KIO Vendor/Tennant/Purchaser Other

Lock Box No: _____ **Location:** _____

Access Contact: _____

Access Phone: _____

NOTES: _____

PEST: HPI / SPC / YBI _____

Request Code: _____ **Area Code:** _____ **Fee \$** _____ (A/C CC PUP POS)

Ref In: _____ BNI **Ref Out:** _____ BNI

CLIENT AGREEMENT: Email / Post / Website _____ **Date** _____ Rtn'd